



2001-2002
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Elections

Notes:

ELECTION OF BETHEL OFFICERS

Election of Bethel Officers takes place each term unless your Bethel is in reorganization. Your Bethel Bylaws will tell you which meeting of the term the Election of Officers is to be held. The officers to be elected are Honored Queen, Senior Princess, Junior Princess, Guide and Marshal. These five stations are usually referred to as "the line".

Election of Bethel Officers is the first item under New Business.

Electioneering

In Job's Daughters, we do not allow electioneering of any kind at any time. Electioneering is basically a fancy term for campaigning. Campaigning includes talking about elections with another girl at any time; persuading another girl to vote in a certain way; talking about who is most likely to move up the line next; confronting another girl in regards to elections; or even using the phrase "when I become Honored Queen...".

The reason we don't allow electioneering is because the election process is to be totally anonymous. There should never be any threat or fear of any kind for voting for or against anyone in the Bethel. Each Daughter should be aware of what's happening in the Bethel and who she wants to lead the Bethel.

Who can be elected to the line?

Any Daughter who has passed her Proficiency test and has no unexcused absences during the term is eligible for election. Some Bethels allow a certain number of excused absences as well.

Bethel information

At the meeting before the Election meeting, the Bethel Guardian (Associate Bethel Guardian) should go over the

2 more - can be any from the above list and/or:

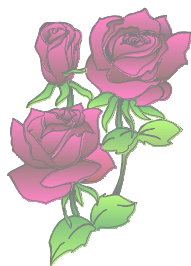
- Promoter of Hospitality
- Director of Patrol
- Promoter of Youth Activities
- Promoter of Goodwill
- Promoter of Fraternal Relations
- Director of Promotion

Usually, the positions that are Associate Council positions are already decided. They can be changed at any time though.

THEN WHAT HAPPENS

The Vice Supreme (Grand) Guardian goes over the recommendations from the Daughters and the recommendations from the adults. Hopefully, they will all agree and she can make her appointments without any problems. If there are discrepancies, she will most likely contact the Bethel to find out what's happening and why there are variations.

The Councils will then be appointed following her election at the Annual Session or within thirty days after the election. Certificates for all BGC members will be forwarded to the incoming Bethel Guardian.



Suggested Election Procedure for Balloting by Secret Ballot

HONORED QUEEN: **New Business. Election of Officers.**

(The Honored Queen will call on the Bethel Guardian / Associate Bethel Guardian to read election procedures and list of eligible Daughters. The eligible Daughters DO NOT stand.)

Members of Bethel No. ___ will rise and count off. *(You can do the count starting with side liners, then Choir members and Officers as they respond during Stations and Duties. Another method is starting on the HQ's right and proceed around the room. Remember that the HQ also numbers off.)*

HONORED QUEEN: **There are ___ (number) eligible to vote. A majority of votes cast for each office is necessary for election.** *(Blank ballots are not counted as votes. The majority may vary, depending on the number of votes cast for each office. Majority means "more than half". More than half of the votes cast by persons legally entitled to vote, excluding blanks - Robert Rules of Order).*

HONORED QUEEN: **___ (name) , ___ (name) will act as tellers and ___ (name) will tally the votes.** *(Three (3) appointed officers act as tellers; two (2) to collect and read ballots; one (1) to tally the votes with the Guardian Secretary assisting. Bethel Guardian / Associate Bethel Guardian or other Executive Bethel Guardian Council Member supervises).*

HONORED QUEEN: **The Tellers will distribute the Ballots and Pencils. NO Ballot is to cast until balloting is declared open. Write full name legibly. Cast only one ballot. Ballots are to be folded only once.**

HONORED QUEEN: **You will now mark your ballot for the office of Honored Queen.**

HONORED QUEEN: *(After allowing time to ballot)* **Have all**

Guardian Secretary - same eligibility requirements as for BG or ABG but can also be a parent or grandparent of a Daughter.

Guardian Treasurer -same eligibility requirements as for BG or ABG but can also be a parent or grandparent of a Daughter

Guardian Director of Epochs/Music - same eligibility requirements as for BG or ABG but can also be a parent or grandparent of a Daughter

You may write additional comments to the Vice Supreme/ Grand Guardian on the back of your Ballot. Only you and the Vice Supreme (Grand) Guardian will see these comments.

The Guardian Secretary (or other designed council member) will prepare an appropriate sized envelope already addressed to the Vice Supreme (Grand) Guardian with correct postage. Once the ballots are completed, they are collected by the Bethel Recorder in this envelope and sealed immediately in the presence of the Bethel members. The Bethel Recorder, assisted by a council member or other adult, is responsible for mailing this envelope immediately following the meeting.



Tellers

The job of the tellers is to count the ballots and fill out the report for the Honored Queen. Three (3) members of the Bethel will serve during elections as teller. Teller 1 will tally the votes and do the Report of Ballot, Teller 2 & Teller 3 will collect the ballots when directed to do so by the Honored Queen and return them to the Tellers table. When the Honored says "Tellers, you will collect the ballots",

1. Teller 2 will pass the unopened ballots, one at a time to Teller 3 who will count each ballot.
2. Teller 1 writes the office on the Teller's Report.
3. Teller 3 will read the name aloud without saying anything else.
5. Teller 1 will write the name on the Teller's Report (the first time read) (example: Susie - one) then mark each vote on the Teller's report by each Daughter's name. When any one Daughter reaches 5, 10,15, etc. the third tell will repeat the name and vote number as "Susie - tally".
6. When all votes have been counted, then Teller 1 will complete the Teller's report by writing the number of votes beside each Daughter's name. She will then take the Teller's report to the Honored Queen and return to her seat at the Tellers table. The Honored Queen will read the report.

Notes:

Election procedure with the Daughters. She can read the information from the Constitution and Bylaws that talks about Elections.

She should talk about the methods of voting (secret ballot and viva voce) used in the Bethel.

She may also want to talk about some of the things to consider when deciding who you will vote for. A few of these points are:

- * Remember that who you elect as Marshal will most likely be your Honored Queen in two years so think carefully about your choice and vote for the good of the Bethel. The most popular girl may not be the best leader.
- * Has the Daughter exemplified the behavior expected of a Job's Daughter?
- * Has she been at Bethel activities and events? Has she helped out?
- * Does she know her memory work for the practices and meetings?
- * Can she work with the other Daughters and the Council?
- * Is she enthusiastic about Job's Daughters?

She can also remind the Daughters not to get discouraged if they don't get elected - there's always next term! A Bethel needs more than just line officers to be successful.

Prior to the Election meeting

The Bethel Guardian, Associate Bethel Guardian and the Honored Queen meet to review the procedure, decide on tellers and check the list of eligible Daughters.

The Procedure

The Executive members of the Bethel Guardian Council can decide on the detailed procedure to be used. The following procedure is only a suggestion. You need to do what works in your Bethel.

balloted who desire to do so? Is so, I declare the ballot closed. *(One rap of gavel.)*

Tellers, you will collect the ballots. *(When the tellers have place the ballots on the Tellers desk)* **Tellers, you will count the ballots.**

(When the tellers have finished counting, they will make a report and bring it to the Honored Queen. The Honored Queen will read the report out loud).

(If there is a majority (one half plus one of total number of votes cast) **HONORED QUEEN: By your vote you have elected _____ (name) as your Honored Queen. _____ (name) do you accept?** *(Allow time for Daughter to respond.)* **I declare _____ (name) elected Honored Queen for the ensuing term.** *(One rap of gavel.)*

(If there is no majority:)
HONORED QUEEN: There being no majority, we will ballot again. *(It is permissible for a Daughter to stand and withdraw her name. The Honored Queen will say, "Thank you" - no other conversation should ensue.)* **You will now mark your ballot for the office of Honored Queen.** *(Allow time to ballot.)* **Have all balloted who desire to do so? If so, I declare the ballot closed. Tellers you will collect the ballots.**

*The same procedure is to be used for Senior Princess, Junior Princess, Guide and Marshal.
Repeat the process until each office is filled.*

HONORED QUEEN: I will now entertain a motion for the ballots to be destroyed. *(Wait for someone to make the motion and then vote on it.)*

HONORED QUEEN: This concludes the Election of Officers.

RECOMMENDATION FOR BETHEL GUARDIAN COUNCIL MEMBERS BY BETHEL GUARDIAN COUNCIL

Specific information is given in C-BGC 5 Article XII Section 2 and Section 3.

The Bethel Guardian Council members also have a form to fill out and send in to the Vice Supreme (Grand) Guardian once their recommendation is completed. Form #222 is used. Bethel's under Supreme do this in the month of April.

The members of the BGC in attendance at their Annual Meeting do a secret ballot for the Executive members. The Bethel Guardian or Guardian Secretary should have the forms done up ahead of time.

Sample form:

Bethel Guardian: _____
Associate Bethel Guardian: _____
Guardian Secretary: _____
Guardian Treasurer: _____
Guardian Director of Epochs/Music: _____

The ballots are counted in front of everyone at the meeting. Continue balloting until there is a majority.

The Executive members then recommend no more than four Associate members. This is also done by secret ballot. These four Associate position are chosen as follows:

At least 2 from the following:
Promoter of Sociability
Custodian of Paraphernalia
Director of Music or Epochs (whichever is not already an Executive position)
Promoter of Finance

Teller's Report

Here is a sample report. You can fit four of these on a page and use them as necessary.

For Office of _____

Number of Ballots _____

Number Blank/Ineligible _____

Total Number of Votes cast _____

Number required for majority _____

Name	Number of votes
_____	_____
_____	_____
_____	_____



APPOINTMENT OF BETHEL GUARDIAN COUNCIL

Members of the Bethel Guardian Council are appointed by the newly installed Supreme (Grand) Guardian. They are NOT ELECTED by either the Daughters of the Bethel or the Council.

However, the Supreme (Grand) Guardian does take into account the opinions of the Daughters and present Council when making her decision. She does this through the recommendations done by the Daughters and Council.

RECOMMENDATION FOR EXECUTIVE MEMBERS OF THE BGC BY BETHEL MEMBERS

Specific information about this recommendation is found in the Constitution and Bylaws on SI - 8 (Supplemental Instructions, page 8). There is a special form (Form 221) to be used as well as deadline to be followed. Deadline for Bethel's Under Supreme do this in the month of April.

The following is a sample procedure that can be used. The recommendation should take place under New Business. Make sure you check your deadlines so they reach the Vice Supreme (Grand) Guardian in time.

HONORED QUEEN: To the members of the Bethel has been given the privilege of recommending to the Vice Supreme (Grand) Guardian the names of adults who they wish to serve on the Executive Bethel Guardian Council.

The Executive Council Members of this Bethel are:

Bethel Guardian - must be a woman who is a Majority Member or relative of a Master Mason. (See SGC C-BGC for exact relationships)

Associate Bethel Guardian - must be a man who is a Master Mason